

**Non-Residential Design Review Committee  
Meeting Minutes  
December 12, 2008**

The Bethany Beach Commercial Design Review Committee held a meeting on Friday, December 12, 2008 in the Town Meeting Room.

Members present: Lew Killmer, Chairman, who presided: John Hendrickson, Faith Denault and John Eckrich. Jim Weisberger was officially excused from this meeting.

Also present: Mayor Tony McClenny, two members of the McCabe family, and Patricia Titus of the Coastal Point.

**Call to Order**

Mr. Killmer called the meeting to order at 2:00 p.m.

*Approval of the Agenda*

Ms. Denault made a motion to approve the agenda. The motion was seconded by Mr. Hendrickson and unanimously approved.

**New Business**

*The purpose of the meeting is to review, discuss and vote on an application and plans submitted by Blue Surf Condominiums, LLC, for property located at 98 Garfield Pkwy., Lot 7-12, Block 106 Atlantic Ave. & Garfield Pkwy, C-1 Zoning District, Bethany Beach, DE.*

Mr. Killmer reported the applicant had made two requests. One being changing doors from single to double doors with accompanying changes to the storefront windows and the location of electric power lines and the possible continued use of utility poles. The applicant was informed at the beginning of the meeting the location of electric power lines and continued use of utility poles in front of the structure is outside the jurisdiction and area of responsibility of this committee and therefore will be removed from the agenda. The members of the DRC unanimously agreed with this position regarding the location of utilities.

Mr. Coleman Bunting of Bunting Construction, representative of the Blue Surf Condominiums presented an overview of the proposed application. The applicant is requesting to change the window configuration and the doors on those businesses that face the ocean. There will be five sets of double doors replacing the initially proposed single doors with the required changes to the storefront window design to the five boardwalk level commercial establishments that face the ocean.

The committee members reviewed the application and Mr. Coleman Bunting satisfactorily addressed all the questions asked by the members of the DRC. The

proposed design change continues to meet the requirements outlined in the design guidelines.

Ms. Denault made a motion to approve the proposal as submitted with the updated design change documents.

The motion was seconded by Mr. Hendrickson and unanimously approved. An approval letter will be sent to the applicant and must be signed and returned to Mr. Eckrich, the Building Inspector.

*Approval of Minutes from November 14, 2008 Meeting*

Mr. Hendrickson made a motion to approve the minutes dated November 14, 2008. The motion was seconded by Ms. Denault and unanimously approved.

*Update to the Scope of Work Document for the Non-Residential Design Review Committee*

After brief discussion Mr. Eckrich made a motion to approve the update to the Scope of Work document. The motion was seconded by Ms. Denault and unanimously approved.

**Adjourn**

Ms. Denault made a motion to adjourn. The motion was seconded by Mr. Hendrickson and unanimously approved.

The meeting was adjourned at 2:20 p.m.

Respectfully Submitted,

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Seville Pettit  
Administrative Secretary